

**Phoenix Advantage Charter School  
MINUTES, 2/29/20, 8:00 am**

**Meeting will be held in person @  
Phoenix Advantage Charter School  
3738 N. 16<sup>th</sup> St Phoenix, AZ 85016**

**A. PRELIMINARY MATTERS**

1. Call to Order 8:32 a.m.
2. Roll Call
  - i. Chad Barnett, Board Chair – **Present**
  - ii. Breanne Krager, Member – **Present**
  - iii. Christina Lucas-Sheffield, Member – **Present**
3. Call to the Public
  1. *The Board may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body; comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held. (A.R.S. 38-431.01.G) At the conclusion of an open call to the public, individual board members may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*
  2. *The President **may** also allow individuals from the public to address the Board on items listed on the agenda and at the time the agenda item is presented for discussion by the Board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three **(3)** minutes.*

4. Approval of the Agenda

	<b>Action</b>
<b>Motion</b>	Lucas-Sheffield made a motion to approve agenda as presented.
<b>Second</b>	Krager
<b>Discussion</b>	None
<b>Barnett</b>	Yes
<b>Krager</b>	Yes
<b>Sheffield</b>	Yes
<b>Outcome</b>	Agenda approved as presented.

5. Approval of minutes from 1/21/20 meeting

	<b>Action</b>
<b>Motion</b>	Krager made a motion to approve agenda as presented.
<b>Second</b>	Lucas-Sheffield
<b>Discussion</b>	None
<b>Barnett</b>	Yes
<b>Krager</b>	Yes
<b>Sheffield</b>	Yes
<b>Outcome</b>	Minutes approved as presented.

**B. Agenda/Discussion Items**

1. **SPED Update**
  - i. Myia Johnson, SPED teacher, provided an update and comparison on SPED audit. She is working with ADE closely to make SPED files in compliant.
2. **Financial Update**
  - i. Aspire provided an updated financial report overview from July 1 – January 31
    1. Aspire will try to provide a forecast ADM goal to break even on net operating income.

2. Aspire will provide the board with detailed and comparison expense report last FY18-19 vs FY19-20.
  - ex. Payroll, curriculum, transportation, roof maintenance, plumbing maintenance etc...
  - a. Principal Elliott will provide in detail what and why changes were made from FY18-19 to FY19-20, ex. better curriculum, it saved money, mandated thru inspection, property is damaged... etc

**C. Meeting adjourned and Retreat call to order 9:57 am by Board Chair.**

**1. Principal Update**

- i. Principal/Superintendent explained what method she used for 2020-2021 School calendar
- ii. Principal/Superintendent Elliott explained and made the board aware of her duties as Principal and Superintendent of PACS.
- iii. Principal/Superintendent Elliott was published in "Charter Leaders of Color MATTER."
- iv. Principal/Superintendent Elliott reviewed what precautions she will/has taken toward Emergency response plan/TVA/Corona virus.
- v. Principal/Superintendent Elliott provided an update on the facility Maintenance.
- vi. Principal/Superintendent provided student achievement and enrollment data.
  1. School letter grade had an 8% growth from 2012 to 2019
  2. Comparison in student test scores, scores increased.
  3. 3 year comparison in school report card.
  4. School improvement plan was explained.
  5. Student enrollment forecast for next school year
  6. Overview on teacher retention
  7. Student Marketing strategies completed this school year.
  8. PACS will participate in Robotics Competitions and Rubix cubes competitions
  9. Ideas for marketing to receive funding/donations for chrome books.

**2. Board Discussion/Consideration**

- i. Lucas-Sheffield turned in her resignation letter as a board member, she will finish the school year.
- ii. Lucas-Sheffield will help Principal/Superintendent Elliott modify/edit Emergency Response Plan.
- iii. Principal/Superintendent will introduce website designer to Krager so she can work with him to create marketing/ donation tabs.
- iv. Principal Elliott will have names of 5 parents by April 16 so Krager can create review videos and post them on social media.
- v. The board will help fund \$10,000 for 30 Chromebooks
  1. Krager will create a monetary thermometer to watch this fund.
- vi. Barnett will go to the bond holders for help with facility maintenance and previous debt.
- vii. Principal/superintendent Elliott asked the board to fund an Urban Superintendent Conference.
  1. She will gather all information regarding the conference to be discussed on the next board meeting.
- viii. Principal Elliot will provide the board with the results from school improvement surveys that went to staff and parents to be discussed on the next board meeting.

**D. ACTION ITEMS**

**1. Discussion, consideration and possible approval for 2020-2021 School Calendar**

	<b>Action</b>
<b>Motion</b>	Barnett made a motion to approve 2020-2021 School Calendar.
<b>Second</b>	Lucas-Sheffield
<b>Discussion</b>	None
<b>Barnett</b>	Yes
<b>Krager</b>	Yes
<b>Sheffield</b>	Yes
<b>Outcome</b>	2019-2020 proposed budget was approved as presented.

E. ADJOURNMENT.....Board Chair

11:34 am meeting adjourned